

M MAXWELL SWIM CLUB

Maxwell Swim Club Ltd. Leaving Maxwell Policy

Policy approved by:	Chair	Date:	14/05/2025
Last reviewed:	14/05/2025		
Next review due by:	14/05/2027		

Leaving Maxwell

If you are thinking about leaving the club and your decision is based on something a coach may be able to help with, please discuss it with them in the first instance. If your decision is due to financial hardship, please talk to our Treasurer (in confidence) as we have a bursary system in place to help those in genuine need.

If your issues cannot be resolved and you still wish to leave the club you will need to inform the Operations Secretary of your decision in writing by contacting admin@maxwellswimclub.com .

Required notice

The resigning member will not be entitled to any refund of fees if the resignation is effective part of the way through a billing month (this period of notice shall override the requirement to give 7days' notice in the Articles of Association). A member's resignation shall only take effect when the above has been complied with and at least one month's notice is given.

Return of fees

When resigning from the club members shall not be entitled to have any part of the annual membership fee or any other annual fees returned.

Notwithstanding the above, a member whose subscription is more than two months in arrear shall be deemed to have resigned. Where the membership of a member shall be terminated in this way they shall be informed in writing that they are no longer a member by notice handed to them or sent by email to their last known email address.

Please settle any outstanding payments before leaving, as if you wish to transfer to another club, the ASA will not allow you to register until this is done. **Please don't forget to contact the bank to cancel your standing order if you still pay via bank transfer/standing order.**

If you are joining another club, then you will be able to take your ASA membership with you, so you will need to advise your new club of your ASA number and tell them that you wish for them to pay your ASA renewal fee on your behalf when it comes to renewal time.



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