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MAXWELL SWIM CLUB

Maxwell Swim Club Ltd. Absence and Fees Reduction Policy

Policy approved by:	Chair	Date:	14/05/2025
Last reviewed:	14/05/2025		
Next review due by:	14/05/2027		

Reporting absences:

Absences should be reported to the relevant senior coach for a swimmer's squad. Contact details can be found on the contact page of the club's website.

Reductions in fees for sickness or injury:

For swimmers who cannot attend any sessions due to sickness or injury the following reductions in fees will be applied:

- If absence is expected to last between 1 and 3 months, fees will be reduced to 25% of each full month that a swimmer is not able to attend any sort of training (pool or land).
- If absences expected to last longer than 3 months, then this will be considered on a case-by-case basis therefore please contact the Head Coach or Welfare Officer to discuss. It may be appropriate to suspend all membership fees for the period the swimmer cannot attend, and they may need to complete their rehabilitation in a different squad on their return, but this will be fully discussed.
- If a swimmer can only manage some sessions (pool or land) then a programme of rehabilitation should be agreed with their squad Coach and the club's Welfare Officer. Fees will be discussed at this point and a reduction, depending on the agreed programme, will be considered during this period and will then return to the appropriate fees once back in their normal squad.

Requests for reduced fees must be agreed by the Executive Board, who have the right to request evidence from a Medical Practitioner before agreeing the reduction.

We ask that you please keep the club informed of progress each month, so that a return to full training can be planned with the coaches, and any cost adjustments made.

Reductions in fees for holidays/other reasons are not offered.

Please remember that Maxwell is a not-for-profit club, and costs are still incurred if you are off. As a club, we have to share both the costs and the workload, and we just cannot afford to adjust fees in circumstances other than those outlined above. Thank you for your understanding.



Maxwell Swim Club Ltd.
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